

GMB@UEASU Branch

The GMB@UEASU branch is a new and unique branch and are now seeking nominations for committee elections. All roles are open for nomination. This is a brief summary of the roles.

Rule book positions are as follows:

Branch President

1. The president will chair all branch meetings and make sure officials behave appropriately and keep to the rules.
2. At all meetings they chair, the branch president will have a vote but not a casting vote.
3. The branch president will sign the minutes, balance sheets and other documents, and will tell the secretary when to call special meetings of the committee.
4. At each branch meeting, the branch president will inspect and read to the members all receipts for money the regional office has received.
5. The branch president will report to the regional secretary any case where a branch official has failed to carry out their duties.
6. The branch president must give one month's notice before they resign.

Branch Secretary

1. Keep all the branch books, accounts and documents
2. Deal with all correspondence and read it to the members of the branch
3. Take part in all branch and committee meetings, and keep a record of them.
4. Submit quarterly reports to the region
5. Complete the branch organising plan with the committee and submit it in the time allocated
6. Submit delegate nominations & branch motions for Congress, Regional Equality Conference and will ensure the branch members are aware of events and conferences in good time
7. The branch secretary and the president can call special branch meetings when necessary.
8. The branch secretary must give one month's notice if they want to resign. If they do not do this, they will lose any payments they are owed.
9. When the branch secretary resigns or retires (or when asked to do so), they must give all money, books and property of the Union to the responsible officers of the region. If they do not do this, we may begin legal proceedings against them.
10. The branch secretary will have the right to speak and vote on any business carried out at their branch.

Branch Equality Officer

1. To be the identified and well publicised point of contact in the branch for Equality issues.
2. Attend branch meetings
3. To make sure other Branch Officers and the Branch Committee consider the equalities dimension of everything they do.
4. To attend the Regional Equality Conference once a year & report back on motions for support.
5. To collect and share information on equalities issues, including information from the Regional and National Self-organised Groups.
6. To encourage and support the development of branch self-organised groups on behalf of the branch committee.
7. To have a co-ordinating role among the Strand Reps, self-organised groups and between the self-organised groups and the rest of the Branch.
8. To make sure new recruits know about GMB's commitment to equality and

opportunities to participate in self-organisation.

Branch Equality Strand Officers

- Race Officer – BAME Members
 - Youth Officer – Members aged 30 and under
 - Women's Officer – All self-defining women
 - LGBT+ Officer – Lesbian Gay Bisexual Transgender + Members
 - Disability Officer – Members who self-define as disabled
1. Will be responsible for encouraging people to join the union and highlight issues to the branch.
 2. Develop strand self-organised groups
 3. Encourage and support members to participate in branch and regional activities
 4. Work with the Equality Officer and other strand officers to develop activities and campaigns
 5. The branch race officer must give one month's notice before they resign.

As this is a unique branch where members 30 years and under are not an under-represented group, the branch can look at the role of Youth Officer, for perhaps a role for older UEASU workers.

Branch Member Auditors

There will be two Branch Auditors

1. Audit the branch books
2. The branch member auditors must finish their examination within 14 days of the end of the quarter.
3. The branch member auditors will have free access to all the branch books and documents
4. The branch member auditors must not accept any receipt which is not dated for the accounts they are examining.
5. The branch member auditors will report on that quarters' balance sheet at the next branch meeting.

Please note, there will be training available for Branch Committee Members